

## HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 27<sup>th</sup> July 2021 in Hurst Green Village Hall starting at 8.00pm after public consultation.

**Present:-** Councillor Browne (Chair), Councillor Brown, , Councillor Hampton, Councillor Janes, Councillor Johnson, Councillor Kenchington, Councillor Price and County Councillor Eleanor Kirby-Green

The Clerk and RFO, Anita Emery, were in attendance along with six members of the public.

The Chair welcomed Councillor Eleanor Kirby-Green, newly elected East Sussex Councillor to her first parish meeting.

### 1.0 APOLOGIES FOR ABSENCE: -

Councillor Duddridge (*bad back*) Councillor Wright (ill) and District Councillor Mary Barnes (*away*)

### 2.0 MINUTES OF THE LAST MEETING: -

To approve and sign as a correct record the minutes of the meeting held on Monday the 28<sup>th</sup> June 2021.

Minutes **proposed by Councillor Johnson and seconded by Councillor Price.**

**3.0 DECLARATION OF INTERESTS**, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

None declared.

**3.1 APPLICATIONS FOR DISPENSATION** – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

**The Chair moved agenda item 5.0 Finance and RFO's report forward in order to allow the RFO to leave the meeting after her report.**

### 5.0 FINANCE/RFO Report

5.1 Re-approve Annual Governance Statement for 2020/2021

This was **unanimously approved** by the Council.

5.2 Re-approve Accounting Statements for 2020/2021

This was **unanimously approved** by the Council.

5.3 Approve fixed asset register for 2021/2022

This was **unanimously approved** by the Council

5.4 To note and accept internal auditors report

This was noted and **unanimously approved** by the Council.

5.5 To approve expenses and payments as itemised on the schedule (*appendix attached*)

The detailed expenses and payments reports were emailed to all Councillors prior to the meeting.

Approval of Invoices and payments proposed by Councillor Janes and seconded by Councillor Hampton. **Unanimously approved.**

5.6 To discuss the cost and use of RBS Rialtas Parish Council accounting package

It was **unanimously approved** by the Council to purchase this accounting package.

*The Chair thanked the RFO, Anita Emery for her report and she left the meeting.*

#### **4.0 COMMUNITY Activities and reports**

##### 4.1 Neighbourhood Plan, progress report (Cllrs. Brown & Wright)

The report was given by Councilor Brown.

##### 4.2 Old Community Shop Building, to discuss the current situation and the way forward (Cllr. Browne)

Councillor Browne gave the report. Not a lot of progress with the Pakenhams currently considering the latest business proposal that has been submitted to the Council.

Of concern, Sue Endean disturbed an intruder on site with no obvious site of entry. Councillor Browne will undertake to check on the back door to check it is secure.

##### 4.3 Hurst Green School, thoughts on seeking Academy status

The Council confirms its support of the School and Governors and their recommendations.

##### 4.4 District and County Councillors reports

**Councillor Kirby-Green** gave her report noting there she had been unable to ascertain if the car parking calculator was to be updated. The Parish Council repeated its request for an SLR meeting as so far, no response has been rec'd.

**Councillor Browne** gave the RDC report noting that the Planning Department review was highlighting many issues.

##### 4.5 RALC report (Cllr. Hampton)

Councillor Hampton gave an in-depth report of the meeting.

##### 4.6 Clerk's report

The Clerk gave her report which had been emailed out to all Councilors prior to the meeting.

Noted that an A21 Highways meeting with Huw Merriman MP was arranged for September.

##### 4.7 Parish Correspondence and local resident issues

Resident letter rec'd re pedestrian walkways and safety.

##### 4.8 Car parking in the Village, issues re lack of parking and anti-social parking

Discussed under agenda item 4.1. Neighbourhood Plan. Any further discussion to be put forward for a future agenda.

##### 4.9 Urgent issues requiring attention

Waste bin needed for footpath 6 by entrance to path from Coronation Gardens due to a residents rubbish clearing efforts in Burgh Wood and lack of a suitable bin to put it in. Clerk to check with RDC.

#### **5.0 FINANCE/RFO Report**

Moved up agenda and minuted above.

#### **6.0 TRANSPORT, ROADS & FOOTPATHS**

Councillor Johnson concerned that footpath 10 may have ben re-routed or could just be very overgrown between Hayes Mill Oast and Bugsell Mill Farm House. Path poorly marked in this area. Clerk to check

##### 6.1 A21 update, if available

Not available.

##### 6.2 Speeding issues through the Village (Cllr. Hampton)

Councillor Hampton has nothing further to report.

#### **7.0 PLANNING**

##### 7.1 RDC Planning decisions

**RR/2021/609/P** - 23 Great Oak, Hurst Green TN19 7QF. Extension to existing garage building.

**Granted.**

## 7.2 Planning applications

**RR/2021/1193/O - 5 Vicarage Way**, Hurst Green TN19 7QQ. Certificate of Lawfulness for a proposed single storey rear extension. Comment n/a.

**RR/2021/1134/P - 26A Station Road**, Hurst Green TN19 7PL. Proposed demolition of existing garage and erection of garden room/home office building. **Not supported.**

**RR/2021/1136/P - 26A Station Road**, Hurst Green TN19 7PL. Proposed roof extension with replacement of shallow roof with steeper pitch to create loft accommodation. **Supported.**

**RR/2021/1017/P - 8 Ridgeway**, Hurst Green TN19 7PJ. Extension to first floor. **Supported.**

## 8.0 **PLAYING & STAGE FIELDS**

### 8.1 Lodge Field progress report

Nothing to report.

### 8.2 Lodge Field playground fence replacement

Small section of perimeter fence has disintegrated. Clerk to obtain quotes for the work.

## 9.00 **Items for the next agenda**

Neighbourhood Plan.

Other items to be emailed to Clerk as necessary.

## 10.0 **Date and time of next Meeting**

The next Council meeting to be held on Tuesday 31<sup>st</sup> August 2021 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.45pm.

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The Chairman declared the meeting closed at 10.04pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor J. Barnes

RDC Councillor M Barnes.

Signed  
Chairman

Cllr. Graham Browne

Dated

31<sup>st</sup> August 2021

Hurst Green Parish Council Finance Report 27th July 2021

Authority is sought to make the following payments:-

BACS	Mrs A Emery Period 4 Salary	£310.68
BACS	Mrs A Emery (July Expenses)	£34.52
BACS	Miss J Ellis (July Salary)	£590.44
BACS	HMRC PAYE/NIC Period 4	£41.40
BACS	East Sussex Pension Fund	£149.97
BACS	Pet Waste Solution July	£135.19
BACS	DG Browne Topping Playing Fields	£540.00
BACS	ESALC Councillor Training	£48.00
BACS	Auditing Solutions - Internal Audit fee	£318.00
DD	PWLB	£1,815.00
<b>Total</b>		<b>£3,983.20</b>

Authority is sought to make the following payments made since last meeting:-

DD	EON Gas Bill Old church building	£12.79
DD	EON Electricity bill Old Church building	£17.50
BACS	SLCC (Annual subscription)	£130.00
BACS	HG Village Hall Telephone	£238.70
BACS	Village Hall S137 Grant	£1,000.00
BACS	Holy Trinity S137 Grant	£1,000.00
BACS	Castle Water	£10.53

**Total £2,409.52**

Receipts received during the month

	HSBC (6760 a/c) Bank Interest	£0.17
	HSBC (6779 a/c) Bank Interest	£0.05
	BARCLAYS INSURANCE RE DAMAGED STREET LIGHT	£728.22

**Total £728.44**

**Summary of Bank Balances 21st July 2021**

Community Account 6752	£64,562.51
Community Saving account 6779	£6,003.16
Renewals account 6760	£20,108.97
<b>TOTAL</b>	<b>£90,674.64</b>
<b>Less expenditure items to approve</b>	<b>-£3,983.20</b>
<b>Less uncleared items</b>	<b>£0.00</b>
<b>Cash at bank after expenditure to approve</b>	<b>£86,691.44</b>

**Reserve Information:**

Included in the above total are the reserves which are broken down by:

General Reserves : £23,137.20

**Earmarked Reserves:**

HGPC Neighbourhood Plan £22,158.01

Grants received for Neighbourhood Plan\* £41,396.23

**£86,691.44**

\* to be returned to Ministry of Housing, Communities and Local Government (MHCLG) if unspent.

Signed by:

Anita Emery - RFO

19.5.2021

Councillor who checked the invoices for the above payments: .....