

HURST GREEN PARISH COUNCIL

Minutes of the meeting held in Hurst Green Village Hall on Tuesday 26th September 2017 starting at 8:00pm.

Present:- Councillor Browne (Chair), Councillor Duddridge, Councillor Funnell, Councillor Janes, Councillor Johnson, Councillor Wright, County Councillor Barnes and District Councillor Prochak
The Clerk and the RFO, David Hilbourne, were in attendance along with two members of the public.

1.0 Apologies for Absence:- Councillor Peacock,

2.0 Minutes of the last meeting:-

To sign as a correct record the minutes of the meeting held on the 29th August 2017.

Minutes proposed by Councillor Johnson and seconded by Councillor Duddridge.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*

Councillor Wright declared an interest in agenda item 8.5 Hurst Green Theatre Group as a member.

3.1 APPLICATIONS FOR DISPENSATION - *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 Applications for filling the Council vacancy via co-opting.

The Chair moved this agenda item to the end of the meeting following an informal conversation with a resident during the public consultation.

5.0 Community Activities and reports:-

Councillor Janes notified those present of the Harvest Supper in the Community Shop on the 7th October.

5.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllr. Janes)

Councillor Janes reported that although progress is slow he has started to move on with this and is looking into a public meeting in the village in order to engage with the community. Currently looking for speakers for the event. Councillor Prochak explained that Locality will provide people for up to two meetings for free.

Clerk has rec'd information from AiRS re their own Neighbourhood Plan expertise.

5.2 Use of redundant telephone box for defibrillator and to pass and) necessary resolutions in association with this (Cllr. Wright).

Councillor Johnson reported that the Village Hall committee is happy to have the defib sited on one of its outside walls however Councillor Browne would prefer it in a dedicated redundant telephone box moved to the village Hall site. This is being looked into and will be an ongoing project.

6.0 Feedback from the Clerk re Training and training requirements required for Councilors and RFO.

The Clerk has attended two training sessions in Battle, one for the General Data Protection Regulations which will become law on the 28th May 2018 and the other on Parish online mapping for which RALC have arranged a one year subscription for Rother Councils.

The General Data Protection Regulations will have extensive implications for councils and all councillors and staff must receive training in this as laid down in the Act.

The Parish Online mapping looks as if it will be an incredibly useful tool especial for the Neighbourhood Plan and the Clerk will show interested Councillors how this can be used once it has been set up for the Council.

The Chair and the Clerk are also booked to attend a WARR partnership event on Leader and LAP grants at Plumpton which will be useful for the Council's application for funding for the new Stage Field entrance.

7.0 Planning: -

An Appeal has been lodged for **RR/2017/1403/P - 24 Station Road** - Land at, Hurst Green TN19 7PL. Outline: Erection of detached single storey bungalow.

7.1 RDC Planning decisions

RR/2015/2294/P - Orchard Farm House, London Road, Hurst Green. Replacement dwelling and detached garage. **Granted.**

RR/2017/1710/P - 13 Great Oak, Linum, Hurst Green TN19 7QF. Two storey side extension. **Granted.**

RR/2017/1690/P - Sweethayes Farm, London Road, Hurst Green TN19 7PS. Replacement of sub-standard pole barn with new fodder storage barn. **Refused.**

7.2 Current Applications

RR/2017/1988/P - Four Hedges, Ticehurst Road, Hurst Green TN19 7QT. Provision of cattery in garden. Three to two against with one abstention. **Not Supported.**

8.0 Finance/RFO's Report:-

The RFO, David Hilbourne gave the report.

The RFO asked Councillors to carefully consider their budget and expenditure and in particular their precept planning for donations. As RFO he has recently had concerns about unplanned donations and two in particular and wanted to remind Councillors of the legal process that they must abide by.

The RFO also reported that the Cricket Club had failed to pay its annual subscription of £50 and was now technically in breach of the lease agreement. Clerk to write to them and remind them of their obligation under the lease and to see if they wished to continue using the ground.

8.1 Current financial position

Balance of accounts

Community Account (6752)	£2,354.77	as at 20 th Sept 2017
Community Savings (6779)	£4,062.40	as at 20 th Sept 2017
Renewals A/C (6760)	£10,076.81	as at 20 th Sept 2017

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None.

Payments received

None.

8.2 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

Cheque No. 100826 - Heathfield Hire, hire of generator for fete. £65.04

Cheques to be authorised for this meeting

Copies of invoices re items below previously circulated via email to all Councillors.

Cheque No. 100827 - J Ellis, Clerk's Salary (Sept).	£534.93
Cheque No. 100828 - D Hilbourne, RFOs salary (Sept).	£131.04
Cheque No. 100829 - East Sussex Pension Scheme, re Clerk (Sept).	£158.40
Cheque No. 100830 - Pet Waste Solutions, clearance of dog bin (3) waste for September.	£84.50

Cheque No. 100831 - Hurst Green Shop, grant for Breakfast Club under LGA 1972 s137 (resolution passed 27/03/16, agenda item 4.1) for August meeting.	£90.00
Cheque No. 100832 - PKF, External auditor fee.	£240.00
Cheque No. 100833 - N Oliver, Mole treatment for Drewett and Lodge Fields.	£515.00

A resolution for approval is sought for present and past invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Wright and seconded by Councillor Janes.

8.3 Report re update to Office 365 for Parish Council (Cllr Peacock)

Postponed to the next meeting in Councillor Peacock's absence.

8.4 Request from Rapid responders for a donation and any resolutions in response to this.

Councillors requested more information on this agenda item. The RFO will contact them. Councillor Funnell believes that equipment should be purchased as needed. To be put on next agenda.

Councillor Wright declared an interest in the next agenda item as part of the theatre group as did Councillor Johnson.

8.5 Request from the Hurst Green Children in Need Theatre Group for a donation of £500 and any resolutions in response to this.

The request for this donation has now been put in on behalf of Comedy Capers, the Hurst Green Theatre Group. Much discussion on this due to the large increase (doubled) on previous donations which is due to Barclays Bank's inability to continue to sponsor this.

It was unanimously agreed to donate £500 to Comedy Capers this year in respect of the work done in the village and its support by residents. Donation given under LGA 1972 s145.

9.0 **Playing & Stage Fields**

9.1 Update of Lodge Field Play Equipment and any necessary resolutions for replacement or repair.

The RFO circulated via email a comparison table of the 3 swing quotes rec'd for the replacement of the 2-seater swing after the last meeting. **Councillors resolved to go with the cheapest quote from Kompan provided the updated quote, after a further site visit, did not significantly increase the cost.**

After viewing the Playdale costs for repair and replacement of the Clutter Bridge and in consideration of the Council's other unexpected outlays in Lodge Field it was **resolved not to proceed with this at this time and to dismantle the bridge and make the area safe.**

9.2 Signage and notice boards for the parishes playing fields and any resolutions to support purchase and installation as deemed necessary (Working party)

In Councillor Peacock's absence this will be postponed at the next meeting.

10.0 **Footpaths, Transport & Roads**

Councillor Johnson reported that potholes are now repaired.

A21 drains are blocked from Silverhill to the School and need clearing. Clerk to report.

A local resident reported that they had contacted Highways England who told them they planned to resurface the A21 through the village but had no time scale.

11.00 **Notices and Correspondence:-**

Correspondence previously circulated via email.

Councillor Barnes reported on the Public Library consultation now going on which would affect the village as the mobile library service is to be discontinued.

Councillor Browne read out a 'rhyming' card from the Breakfast Club thanking the Council for its sponsorship as it was greatly appreciated by those using in it.

11.1 Urgent issues requiring attention

Councillor Funnell announced to the Council that he was resigning as a councillor forthwith.

Councillor Browne thanked Cllr. Funnell for all his work for the Council during his time in office

12.00 Items for the next agenda:-

Neighbourhood Plan

Site for spare bench

Mobile Library Consultation

Items to be emailed to Clerk as necessary.

The Chair asked for members of the public to leave the meeting in order to discuss agenda item 4.0 due to its confidential nature.

4.0 Applications for filling the Council vacancy via Co-opting

After a short discussion the Council resolved to invite Andrew Brown onto the Council. Clerk to notify.

13.0 Date and time of next Meeting:-

The next meeting is on Tuesday 31st October 2017 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.35pm.

Distribution of Minutes: -

All Parish councillors.

Parish Council Noticeboard.

ESCC Councillor J. Barnes.

RDC Councillor S. Prochak.

Signed

Chairman

Dated