

## HURST GREEN PARISH COUNCIL

Minutes of the meeting held in Hurst Green Village Hall on Tuesday 27<sup>th</sup> March 2018 starting at 8:00pm.

**Present:-** Councillor Browne (Chair), Councillor Brown, Councillor Duddridge, Councillor Janes, Councillor Johnson, Councillor Wright and District Councillor Prochak.

The Clerk and the RFO, David Hilbourne were in attendance. No public attended.

**1.0 Apologies for Absence:-** County Councillor Barnes (*reason unknown*).

**2.0 Minutes of the last meeting:-**

To sign as a correct record the minutes of the meeting held on the Friday 9<sup>th</sup> March 2018 (*meeting postponed from 27<sup>th</sup> February 2018 due to inclement weather*).

The RFO David Hilbourne, requested that the word 'good' be inserted, agenda item 8.2 second to last word.

**Minutes proposed by Councillor Brown and seconded by Councillor Janes.**

**3.0 DECLARATION OF INTERESTS**, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*

None received.

**3.1 APPLICATIONS FOR DISPENSATION** – *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

**4.0 Applications for filling the Council vacancy via co-opting.**

Residents to be invited to apply at the Annual Parish Assembly on the 20<sup>th</sup> April.

**5.0 Community Activities and reports: -**

**5.1** Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllr. Janes)

Report given by Councillor Janes. All comments from the public meetings are now on our website. It was noted that a lot of comments related to the streetlights on the A21 and as an immediate response the Clerk was asked to contact Highways England about this issue.

Funding for the Plan was discussed.

Councillor Janes expressed concern that he might not have enough time to give to this project due to his Shop commitments.

**5.2** Community Inclusion, format and accessibility of Parish Council Meetings (Councillor Brown)

In a bid to increase attendance at parish meetings it was suggested that better advertising with an A board should be deployed with teas and coffee available, which Councillor Brown agreed to arrange, in an attempt to make meetings a friendly relaxed place to be.

It was also agreed to look at changing the meeting day so avoid a clash with the dance group due to difficulties in parking.

**5.3** To review the content of Parish Council Website

The RFO David Hilbourne requested this item to clarify the issue of outside businesses use of the website as some parishes had advertising on their sites.

The Clerk did not think this was a good idea as it might give the impression of endorsing a business and would be difficult who to accept or turn down.

**The Council unanimously resolved to use the website exclusively for parish business and not advertise commercial businesses although local organisations and groups would be given a basic listing.**

#### 5.4 Clerk's report

The Clerk gave her report which included: -

Donation request rec'd from Victim Support to be put on next agenda.

Issue with loose horses in Drewetts Field and Clerk asked to contact RSPCA as felt to be welfare issue.

Rother has requested parish response to accept or not their offer to pay for first year of rural verge cuts to past standards. **The Council unanimously resolved to accept this.**

#### 5.5 Request to ask Rother District Council to move the Red telephone box from the A21 to the Village Hall, update (Councillor Browne)

Councillor Browne gave feedback re this agenda item and reported that Richard Wilson from RDC is happy for the Box to be moved. Clerk to notify Gary Spray.

#### 5.6 Libraries update (Councillor Brown)

Councillor Brown reported that Etchingam were more than happy to form a joint working party to look at shared library service provision in the two villages.

The Clerk will email an Expression of Interest to East Sussex to reflect this.

#### 5.7 Community Inclusion (Councillor Brown)

Duplicated agenda item in error, see 5.2

### 6.0 **Planning: -**

Appeal submitted in relation to the land rear of Orchard Farm Nursery, London Road, Hurst Green, Etchingam, East Sussex, TN19 7QS. **RR/2017/1041/P**

#### 6.1 RDC Planning decisions

None rec'd

#### 6.2 Current Applications

**RR/2018/530/P - Coopers Corner Farmhouse**, Merriments Lane, Hurst Green TN19 7RA. Construction of triple oak framed garage. **Supported** provided linked to dwelling with condition 106.

### 7.0 **Finance/RFO's Report:-**

The RFO, David Hilbourne gave his report.

#### 7.1 Current financial position

##### Balance of accounts

Community Account (6752)	£7,516.25	as at 24 <sup>th</sup> March 2018
Community Savings (6779)	£2,062.99	as at 24 <sup>th</sup> March 2018
Renewals A/C (6760)	£10,079.56	as at 24 <sup>th</sup> March 2018

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

The RFO reported that this is the end of the financial year and there would be a carry forward of around £17,000. Balances of accounts do not include VAT refund of some £1,800 still to be rec'd.

#### Direct Debit payments

None.

#### Payments received

None.

#### 7.2 Motion to approve invoices and approval and issue of Cheques

##### Urgent cheques drawn and paid away

None.

#### Cheques to be authorised for this meeting

*Copies of invoices re items below previously circulated via email to all Councillors.*

Cheque No. 100881 - J Ellis, Clerk's Salary (March).	£536.13
Cheque No. 100882 - D Hilbourne, RFOs salary March).	£135.08
Cheque No. 100883 - East Sussex Pension Scheme, re Clerk (March).	£158.40
Cheque No. 100884 - Pet Waste Solutions, clearance of dog bin (3) waste for March.	£101.40

Cheque No. 100885 - J Ellis, mileage allowance for Clerks Networking day 02/11/17.	£27.00
Cheque No. 100886 - ESCC, annual power and maintenance charge for street Lights.	£1106.56
Cheque No. 100887 - HMRC, PAYE collected.	£136.45

A resolution for approval is sought for present and past invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

**Approval of Invoices and Cheques proposed by Councillor Janes and seconded by Councillor Wright.**

**8.0 Parish Council policies -** *to receive a report from Councillor Brown and to consider the proposed draft training and development policy and recommendation.*

**The Council unanimously resolved to adopt this policy.**

8.1 Parish Council policies - to consider the adoption of three documents to comply with GDPR

Councillors had some queries re the proposed policies and thought it would be useful to speak to the web designer before adopting these. To be put on the next agenda.

**9.0 Playing & Stage Fields**

Moles will need addressing in Drewetts and Lodge Field. Quotes to be obtained.

**10.0 Footpaths, Transport & Roads**

Use of Burgh Hill by HGVs, resident's complaint.

Very little can be done about use of HGVs on Burgh Hill due to weak bridge via Church Lane, Etchingam route. Councillor Browne asked Councillor Barnes to check with East Sussex the weight restriction on the small bridge over the Limden stream at the bottom of Fysie Hill as he has concerns about the size of lorries using this bridge which would leave the only viable access route via the northern Stonegate road.

10.1 Feedback from meeting with Jesse Norman MP Under Secretary of State for the Department of Transport

Councillor Browne gave his report and has emailed it to all Councillors

10.2 Community Speedwatch Initiative

Report given by Councillor Brown.

Four volunteers have completed the training & two more are needed in order to reactivate the scheme.

**11.00 Notices and Correspondence:-**

*Correspondence previously circulated via email.*

11.1 Urgent issues requiring attention

None.

11.2 Councillors questions

None received.

**12.00 Items for the next agenda:-**

Neighbourhood Plan and date of meetings. Other items to be emailed to Clerk as necessary.

**13.0 Date and time of next Meeting:-**

The next meeting is on Tuesday 24<sup>th</sup> April 2018 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.50pm.

Distribution of Minutes: -  
All Parish councillors.  
Parish Council Noticeboard.  
ESCC Councillor J. Barnes.  
RDC Councillor S. Prochak.

Signed  
  
Chairman  
Dated