

HURST GREEN PARISH COUNCIL

Minutes of the Meeting held in Hurst Green Village Hall on Tuesday 25th September 2018 starting at 8:00pm.

Present:- Councillor Browne (Chair), Councillor Brown, Councillor Duddridge, Councillor Janes, Councillor Johnson, Councillor Price and District Councillor Prochak.
The Clerk and the RFO, David Hilbourne were in attendance along with one member of the public.

1.0 Apologies for Absence: - Councillor Kenchington (*may arrive later, other commitment*), Councillor Wright (*funeral*) and County Councillor Barnes (*unknown*).

2.0 Minutes of the last meeting: -

To sign as a correct record the minutes of the meeting held on the Tuesday 28th August 2018

The RFO asked for a change to agenda item 7.2. He requested that a time period be added to the minutes for a start and finish date per annum usually March to October.

Councillor Janes noted that agenda item 5.8 should state ex chair rather than current chair.

Subject to the above changes,

Minutes proposed by Councillor Duddridge and seconded by Councillor Johnson.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*
None received.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 Applications for filling the Council vacancy via co-opting.

No more interested parties have contacted the Council re this.

5.0 Community Activities and reports: -

5.1 Resolution to support the purchase of a rose and plaque in the memory of Lilian Cruse under s137.

This resolution was **unanimously approved with a limit of £75 set.**

5.2 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright)

Councillor Brown gave the report and handed out maps of sites submitted.

Councillor Kenchington joined the meeting at 8.18pm.

Councillor Brown reported that a Housing Needs survey was about to be commissioned.

5.3 Clerk's report – circulated

Report previously circulated by email. No questions rec'd.

6.0 Parish Council Matters

6.1 Email Policy - Discussion of the proposed new draft policy for feedback (Cllr. Brown)

Postponed to the next meeting.

6.2 Report from Councillor Brown on proposals for new telephone system.

It was **unanimously agreed to** support a two-month trial period and to purchase a headset needed for this set up.

7.0 TRANSPORT, ROADS & FOOTPATHS

Councillor Brown has been speaking to Natalie Mclean from ESCC re the use of the Hall for the footpath 23 Planning Inspectorate inquiry in April 2019. Agreed that the hall would be suitable but wants help with funding the hire charge. Clerk to contact Natalie Maclean re this. To put on the next agenda.

7.1 Community Speedwatch Initiative report

Councillor Kenchington gave the report.

7.2 Meeting with Huw Merriman re A21

Provisionally set for the 12th October, 10.00am-11.am in the Village Hall. To be confirmed.

8.0 Planning: -

Appeal – RR/2018/1043/P, Lime House, Merriments Lane.

Appeal – RR/2018/530/P, Coopers Corner Farmhouse, Merriments Lane

8.1 RDC Planning decisions

RR/2011/2504/P, - Hayes Mill Oast, Bugsell Mill Lane, Haremere Hill, Hurst Green.

Variation/removal of condition imposed on RR/2005/2745/P to permit rental of building as a separate dwelling house. **Refused.**

R/2018/1798/P - 1 Swiftsden Cottages, London Road, Hurst Green TN19 7QS. Construction of a two-storey extension to the side of the existing property, addition of a slated pitched roof to replace the existing flat roof and the replacement of the existing mono pitched front porch with a dual pitched porch with new slated pitched roof to match the existing. **Granted.**

Councillor Browne declared an interest in agenda item RR/2018/2123/P below as he knows the applicant and did not take part in the discussion or vote.

8.2 Current Applications.

RR/2018/2170/P - 47 London Road, Flat 3, Hurst Green TN19 7QP. Installation of 3no. Velux rooflight windows into rear roof slope of top floor flat with sub-division of bedroom. **Supported.**

RR/2018/2123/P - 2 Merriments Farm Cottages, Merriments Lane, Hurst Green TN19 7RG. Proposed detached double garage and single storey extension to dwelling. **Supported.**

RR/2018/2030/L - 52 London Road, Pidgeon House, Hurst Green TN19 7PN. Replacement door from UPVC to wooden. **Supported.**

RR/2017/2436/P - Merriments Gardens & Nursery, Merriments Lane, Hurst Green TN19 7RA. Construction of new access. **The Council felt unable to comment on this due to conflicting description and plans.** Clerk to contact Rother.

9.0 Finance/RFO's Report:-

The RFO, David Hilbourne read out his report and noted that the annual Charity Commission submission for Drewetts Field has been done.

9.1 Current financial position

Balance of accounts

Community Account (6752)	£34,017.44	as at 21 st Sept 2018
Community Savings (6779)	£3,943.55	as at 21 st Sept 2018
Renewals A/C (6760)	£10,083.19	as at 21 st Sept 2018

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None.

Payments received

15/09/18 - Thomson Snell etc, refund of part deposit re extension of Allotment lease).	£25.00
31/08/18 - Rother District Council, precept part 2.	£21,567.00

9.2 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

None.

Cheques to be authorised for this meeting

Copies of invoices re items below previously circulated via email to all Councillors.

Cheque No. 100957	- J Ellis, Clerk's Salary (September).	£563.38
Cheque No. 100958	- D Hilbourne, RFOs salary (September).	£137.65
Cheque No. 100959	- East Sussex Pension Scheme, re Clerk (September).	£161.95
Cheque No. 100960	- Pet Waste Solutions, clearance of dog bin (3) waste for September.	£101.40
Cheque No. 100961	- HMRC, remit PAYE collected.	£205.00
Cheque No. 100962	- Heathfield Hire,, Generator hire for Fete.	£66.24
Cheque No. 100963	- RDC, printing for Neighbourhood Plan Steering Group	£138.00
Cheque No. 100964	- Comedy Capers, Donation under LGA 1972 s145 for theatre production.	£500.00
Cheque No. 100965	- Richard Pelham, steel work re Stage Field bunker's trap door.	£80.00

A resolution for approval is sought for present invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Janes and seconded by Councillor Duddridge.

10.0 **Playing & Stage Fields**

10.1 Stage Field – resolution to support, in principle, financing new entrance to Stage Field via Public Works Loan Board or alternative funding to support LEADER grant if awarded.

This resolution was **unanimously approved**.

District Councillor Prochak and Councillor Johnson left the meeting (09.50pm)

11.00 **Notices and Correspondence:-**

Correspondence previously circulated via email.

11.1 Urgent issues requiring attention

The Chair reminded the Council that a donation had been approved, in principle, to the Village Hall for exterior painting at the precept meeting. It was **unanimously** agreed that this would be supported and a resolution to be put on the next agenda to formalise this urgent payment.

Councillor Janes reported on the progress of the WW1 centenary event to be held in Stage Field.

11.2 Councillors questions

None received.

12.00 **Items for the next agenda:-**

Neighbourhood Plan. Other items to be emailed to Clerk as necessary.

13.0 **Date and time of next Meeting:-**

The next meeting is on Tuesday 30th October 2018 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 10.05pm.

Distribution of Minutes: -
All Parish Councillors
Parish Council Noticeboard
Parish Council Website
ESCC Councillor J. Barnes
RDC Councillor S. Prochak.

Signed Councillor Browne

Chairman

Dated 30th October 2018